

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 28th September 2021 at Fairlight Village Hall at 7.00 pm

Present: Councillors – Mr S Stewart (Chair), Mr G Smith, Miss C Sharpe, Mr D Greenup, Mr S Leadbetter, Ms L Cooke, Mr David Shortman

County and District Councillors – Cllrs Roger Bird and Andrew Mier. Also, Parish Clerk Mrs P Collins

21151 Apologies for absence (Including resolutions to accept reason for absence by Councillors)
Councillors - Ms I Horsley, Ms D Martin, County Councillor – Mr Carl Maynard
Resolved to accept the reason for absence

21152 Code of Conduct and Disclosure of Interests

(a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
None

21153 Public questions in respect of items on the agenda

None

21154 County and District Councillors reports

Councillor Mier reported on: -

RDC Planning Department have contracted Capita to assist with planning applications etc
Discretionary disabled projects grant available

RDC will not be pursuing a judicial review in respect of the Market Garden site appeal decision.
However, Cllr Mier and interested residents are seeking counsel's advice in respect of taking action towards a potential judicial review.

Cllr Bird informed the meeting of the history of the sewerage issues in the village and about the equipment being used by Southern Water

21155 Minutes of meeting held on Tuesday 24th August 2021

The minutes having been distributed prior to the meeting and made available to the Public at the meeting.

Resolved to approved, and will be signed by the Chairman as a correct record.

21156 Matters arising from the minutes not otherwise on the agenda

None

21157 Financial matters

(a) To consider and approve schedule of payments and receipts for September 2021

Resolved to approve the payments for September 2021

(b) To consider and sign the monthly bank reconciliations.

Resolved to note and sign the bank reconciliations as correct.

(c) To consider monthly budget figures (Clerk's report)

The Clerk had previously circulated the budget monitoring figures. No issues to report.

21158 Year End Accounts 2020/21

- (a) To receive the external auditors report on 2020/21 accounts (Letter from PKF auditors)
Resolved to note the external auditors report. No further actions required.

21159 Planning Committee

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his report highlighting any issues.
- (b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)
A Centre Manager has been appointed and the café is now open

21160 Land Management Group

- (a) To receive the monthly report
- Cllr Smith – Wood Field and Highways
Wood Field continues to be cleared up and the area around the Activate Hut has been tidied in preparation of surveys. The verge cutting was raised with ESCC but there has been no response. A diversion via Peter James Lane on 21st September raised concerns. Cllr Smith to compile a letter for ESCC.
 - Cllr Sharpe – Fixed Assets and Village Sign
The village sign is ongoing and quotes will be sought soon
 - Cllr Horsley – Water/drainage issues – to include concerns raised in respect of current property developments – The Cove Public House, the Market Garden Site and on Lower Waites Lane – drainage/sewerage capacity etc
Cllr Stewart reported on the sewerage/water issues in respect of the Cove Public House, the Market Garden site and Lower Waites Lane. Southern Water has varying views on whether the current system can cope with additional properties and additional demands on the system. Standing orders were suspended to allow a resident to speak on the subject.
Resolved to meeting with LWLRMA to discuss current situations and to write to Ms SA Hart MP for further action.
- (b) To receive/approve the quotations for installations of three noticeboards
Resolved to accept Paine and Son quotation
- (c) To receive/approve the quotations to install a grit bin base on Woodland Way twittern
Resolved to accept Paine and Son quotation
- (d) To discuss/consider action to be taken in respect of vehicles parking in Meadow Way twittern
Resolved to install “No parking signs”
- (e) To discuss/consider action to be taken in respect of overhanging tree branches from Knowle Wood onto a resident’s garden in Meadow Way
Resolved to write to the resident informing them of tree preservation order details and giving permission to cut back the branches subject to RDC approval.
- (f) To discuss the use of herbicide weed killer (Glyphosate) by East Sussex County Council in Fairlight
Resolved to take no further action
- (g) To give approval for an application to be made for a RDC Discretionary Disabled Grant – New access path and wheelchair bench for Wood Field Recreation Ground
Resolved to apply for the RDC grant. The Clerk to action.
- (h) To note a complaint/resolution from a resident re water egress onto Knowle Road
Resolved to note and close this complaint.

21161 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)
Cllr Stewart reported on progress to date in respect clearing the site in preparation for surveys etc.
- (b) To receive/approve quotations for the contracting of an architectural company and associated costs to prepare for the proposed planning application
Quotations had been received from five architects.
Resolved to accept the quotation from Pump House Ltd. The Clerk to contact and arrange a site meeting
- (c) To receive/approve quotations for an ecology report
Resolved to accept the quotation from Martin Newcombe. The Clerk to contact and arrange a site meeting

21162 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)
No meeting of this Committee was held due to lack of business to discuss. Several policies are currently being updated by Councillors to be reviewed by this Committee.

21163 Parish Council Website and Facebook

- (a) To receive a monthly report (Cllr Stewart)
Cllrs Stewart and Sharpe continue to maintain and update the pages

21164 War Memorial Steering Group

- (a) To receive an update on the project (Haydon Luke)
The fund-raising appeal has been launched. Mr Luke continues to investigate the French company providing a stone etc

21165 Market Garden Site Planning Appeal

- (a) To discuss/consider/approve the following statement and costs

“Fairlight Parish Council notes with regret the Inspector’s decision in connection with the Fairlight Market Garden Site on grounds that it appears to be defective. The Parish Council urges Rother District Council to obtain Counsel’s opinion on the possibility of a successful judicial review of the Inspector’s decision and agrees to a contribution towards Rother District Council’s costs of obtaining such opinion not exceeding the sum of £1000.”

Prior to the Parish Council meeting correspondence had been received from Rother District Council stating that they would not be taking the Planning Inspector’s decision to judicial review. Cllr Shortman proposed an amendment to this agenda item under the circumstances. The amendment was to discuss the RDC’s decision and future action. This amendment was voted on and agreed.

Resolved to send a letter to RDC expressing disappointment and concerns in respect of their decision

21166 Dog Fouling Issues within Fairlight

- (a) To receive an update from the resident’s group – “Fairlight Dog Pooh”
Two members of the resident’s group have put up posters and have been picking up waste on Wood Field. Suggestions were made to purchase another dog waste bin for the field and whether the task of clearing up on the field could be done by the new caretaker or another.
Resolved to investigate the cost of a new bin including installation and weekly empty. Also, for the Land Management Group to discuss the proposal to employ/contract a dog poo cleaning operative.
- (b) To discuss/approve the installation of dog waste bag stations on Wood Field Recreation Ground
Resolved to purchase 3 dog waste bag dispensers from Eco Green Communities

21167 Meetings/training attended

Councillors reported on training and meetings attended

21168 Correspondence

Previously circulated – no items requiring a response/action/to note

21169 Future agenda items

Land Management Group - Update on cost of dog bins and cleaner proposal

Proposed judicial review funding assistance to resident (Market Garden site planning appeal)

21170 Date of next meeting – Tuesday 26th October 2021 - 7.00 pm – Fairlight Village Hall

21171 Close of meeting

Meeting closed at 8.35 p.m.

Open Forum

A resident raised the issue of a spring to installed on the play area gates to prevent dogs entering. Cllr Smith is investigating

Signed: _____
Chair

Date: _____

Payment Schedule for September 2021

PAYMENTS	Date Paid	Invoice Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS							
DD	10/09/2021	02/09/2021	EE	22.62	18.85	3.77	Mobile phone inv V01908531246
PAYPAL							
3Y321073W54496337	26/08/2021	26/08/2021	Viking Payments	58.75	48.96	9.79	Stationery inv 7456491
7VE305233D12164X	26/08/2021	26/08/2021	Viking Payments	38.12	31.77	6.35	Stationery inv 7456492
38J13115DK748070D	31/08/2021	31/08/2021	Fasthosts	30.00	25.00	5.00	SSL Certificate inv 62001120
2C163572JD679220N	02/09/2021	02/09/2021	Fasthosts	12.00	10.00	2.00	Web hosting inv 62020482
1E409376CL628260J	02/09/2021	02/09/2021	Zoom	14.39	11.99	2.40	Zoom meetings INV105496324
95H15736X0698363V	09/09/2021	09/09/2021	Viking Payments	63.90	53.25	10.65	Stationery inv 7527225
290104071K425174F	23/09/2021	23/09/2021	Rymans	36.00	29.33	6.67	Storage boxes
CHEQUES							
Cheque no							
2549	28/09/2021	28/09/2021	Pauline Collins	*****	*****	0.00	Salary - September 2021
2550	28/09/2021		Pauline Collins Clerk's expenses				Cheque total £266.30
		27/08/2021	Tesco	1.65	1.65	0.00	Milk for 31/08/21
		03/09/2021	Tesco	1.65	1.65	0.00	Milk for 07/09/21
		10/09/2021	Tesco	1.65	1.65	0.00	Milk for 14/09/21
		31/08/2021	M&S	25.00	25.00	0.00	Flowers
		01/09/2021	SLCC	72.00	60.00	12.00	Training inv BK203179-1
		10/09/2021	SLCC	54.00	45.00	9.00	Training inv BK203346-1
		10/09/2021	SLCC	108.00	90.00	18.00	Training inv BK203347-1
		13/09/2021	Staples	2.35	1.96	0.39	Stationery
2551	28/09/2021	28/09/2021	HMRC	1519.84	1519.84	0.00	Tax and NI 06/07/21- 05/10/21
2552	28/09/2021	23/08/2021	PKF Littlejohn	360.00	300.00	60.00	External audit inv SB20210683
2553	28/09/2021	31/08/2021	Fairlight Village Hall	65.00	65.00	0.00	Hall Hire - August 2021
2554	28/09/2021	03/09/2021	Countrymans Contractors Ltd	363.43	302.86	60.57	Grass cutting inv SI-3196
2555	28/09/2021	07/09/2021	Glasdon UK Ltd	127.00	105.83	21.17	Grit bin inv SI822762
2556	28/09/2021	21/09/2021	Autela Payroll Services	50.40	42.00	8.40	Payroll Jul - Sep inv 6865
2557	28/09/2021	21/09/2021	AB Fire & Security	67.20	56.00	11.20	CCTV inv 349751

Correspondence Received

ESCC – Parking Review
RDC – Article 4
Guestling PC – Letter to Katy Bourne
Cllr Mier – Market Garden site Judicial
Review Proceedings
PCSO – Qtrly figures

Correspondence sent

Southern Water – Coastguard Lane/Warren Road
issues
Response to resident re complaint – water egress
ESCC – Arris rails on Waites Lane