

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Parish Council Meeting held on Tuesday 23rd March 2021 via Zoom

NOTE

The agenda was circulated to the Parish Councillors and posted on the Parish Council and Fairlight Village websites prior to the meeting date.

Due to the Covid-19 lockdown this meeting was held virtually via Zoom. Questions were requested from the Public prior to the meeting

Present: Councillors – Ms I Horsley (Chair), Mr S Leadbetter, Mr S Stewart, Mr G Smith, Miss C Sharpe, Mr D Shortman, Mr D Greenup, Ms L Cooke
County and District Councillors – Mr A Mier and Mr R Bird. Also, Parish Clerk Mrs P Collins

21024 Apologies for absence

None

21025 Code of Conduct and Disclosure of Interests

None

21026 Public questions in respect of items on the agenda

No questions

21027 County and District Councillors reports

Cllr Mier reported on the Rother Town Hall development plan, the new RDC lottery to fund community grants, and the proposed devolvement of assets to parish councils. He also updated the Parish Council on the progress with Article 4 – removal of permitted development rights for Fairlight.

The Parish Council thanked Cllr Mier for his work on this and wished thanks to be passed to Rother Councillors Vine-Hall and Prochak for their involvement.

Cllr Bird informed the Parish Council of the issues in the RDC Planning Dept. Enforcement is currently being rationalised and only serious complaints being dealt with due to the magistrates' court who raise the court orders currently being closed. Also, pre-planning meetings have been suspended due to Covid-19. Enforcement complaints should continue to be reported.

21028 Minutes of meeting held on Tuesday 26th January 2021

The minutes having been distributed prior to the meeting and made available to the Public at the meeting. **Resolved** to approved, and will be signed by the Chairman as a correct record.

21029 Matters arising from the minutes not otherwise on the agenda

None

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21030 Financial matters

- (a) To consider and approve schedule of payments and receipts for February and March 2021
Resolved to approve the payments for February and March 2021
- (b) To consider and sign the monthly bank reconciliations. (To be viewed and signed by Chair/Vice Chair at a later date)
Resolved to note the bank reconciliations as correct and the Chair will sign at a later date.
- (c) To consider monthly budget figures (Clerk's report)
Expenditure has remained low due to the current Covid 19 situation.
- (d) To consider/approve an annual increment for Clerk from pt. 27 to pt. 28 wef 01/04/21
Resolved to approve an annual increment for Clerk from pt. 27 to pt. 28 wef 1st April 2021
- (e) To consider/approve an increase of the Clerk's home-based allowance from £25 pm to £26 pm
Resolved to approve an increase of the Clerk's home-based allowance from £25 pm to £26 pm wef 1st April 2021

21031 Budget and Precept 2021/22

- (a) To discuss/approve budget changes for 2021/22 (Clerk)
Resolved to vire £1000 from 4370 – Noticeboards (£3000 to £2000) to 4211 Caretaker contract (£2000 to £3000). To cover contract fee and proposed insurance contribution.
- (b) To discuss/approve a contribution of up to £500 to the new caretaker role towards public liability insurance
Resolved to approve a contribution of up to £500 to the new caretaker role towards public liability insurance

21032 Grants and donations 2021/22

- (a) To discuss/approve amounts for grant applications from Fairlight History Group, Fairlight Playgroup, Fairlight Village Hall, MOPPS, St Andrews Church, Village Website, Strandliners and Pett W.I.
Resolved to approve grant payments based on the recommendations made by the Grants Panel. (See table below).
- (b) To discuss/approve amounts for donations to Victim Support, Pett Level Rescue Boat, John Lutman Award and Christmas Lights Competition charity donations.
Resolved to approve donations based on the recommendations made by the Grants Panel. (See table below).

21033 Planning Committee

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his monthly report. In respect of the Pett Level Road outlined planning application Cllr Leadbetter thanked Ruth Kosmin, Cllr Horsley, Dr S Young, District Cllrs Mier and Prochak and residents for their participation in achieving a refusal decision for the application. Cllr Horsley thanked Cllr Leadbetter for all his hard-work, time and precise presentations. His experience and knowledge have been of great service to the village in respect of this planning application.
- (b) To receive an update on the progress of Country Park Visitors Centre (Mr H Luke)
Mr Luke reported on the progress of the "Bale Centre". Cllr Smith raise a query in respect of the picnic car park. Mr Luke will contact Hastings BC in this respect.
- (c) Cllr Horsley raised the subject of Article 4 and RDC
Resolved to discuss at the next Planning Committee and Finance and Admin Committee then update councillors at the April parish council meeting.

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21034 Land Management Group

- (a) To receive the monthly report (Cllrs Smith, Sharpe and Horsley)

- Cllr Smith – Wood Field

New benches and bins are being installed. Cllr Smith raised concerns in respect of the fence attached to the wall in the Children's Play Area and its condition. A meeting with residents is to be arranged to discuss possible new play equipment for the younger age groups. A noticeboard which was destined for Channel Way will now be installed on Wood Field at the meadow Way entrance. A new smaller board will be purchased for Channel Way.

Resolved to contact the owners of the wall the play area fence is attached to for their comments. If no comments received then the fence will be removed.

- Cllr Sharpe

The FRA have emailed their members for suggestions/comments. A resident has contacted Cllr Sharpe with new ideas.

- Cllr Horsley – Lower Waites Lane and other water issues

Discussions have been held with LWLRMA and Cllr Mier re the Anchorage and drainage. Cllr Cooke commented on a traffic survey carried out by the LWLRMA – information for a further meeting can be provided if necessary. Cllr Horsley reported a temporary fix has been done on Clinton Way and the issues with Leather Waggon are ongoing.

21035 Highways

- (a) To receive the monthly report (Cllr Smith)

Cllr Smith reported drainage issues with Fairlight Road and Battery Hill to ESCC Highways.

He is still awaiting a response from ESCC in respect of the broken arris rails on Waites Lane near the stream.

21036 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)

Cllr Stewart reported that the Steering Group have finalised the fact-finding stage and require Parish Council decisions on whether to continue the Faircomm project and source an architect to draw up plans etc with the purpose of seeking planning permission. The Parish Council requested that thanks be passed on to the members of the steering group for their hard work to date

Resolved to continue with the Faircomm project and to source an architect.

21037 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)

Items have been dealt with previously on the agenda. Ear marked reserves and asset register are being updated.

21038 Parish Council Website and Facebook

- (a) To receive a monthly report (Cllrs Slack and Stewart)

Changes are being carried out to the website to make it more accessible. The Facebook group is being utilised and has proved to be a good addition for communicating Parish Council business. A new Facebook policy is being written and will be reviewed by the Finance and Administration Committee.

21039 War Memorial Group (Haydon Luke)

Mr Luke reported on the group's progress and requested approval to continue this group and advertise for an architect to draw up plans for the planning application and church faculty stages. Councillors thank the group for the progress to date.

Resolved to continue the group and proceed with an architect.

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21040 Correspondence

Previously circulated and no further actions required.

21041 Future agenda items

Public Safety and street lighting

21042 Close of meeting

Meeting closed at 8.25 pm

21043 Date of next meeting – Tuesday 27th April – 7.00 pm (to be reviewed)

Open Forum

A resident raised the question of whether Channel Way would be included in Article 4
Channel Way would not be included as it is no within the Coastal Buffer Zone.

Signed: _____ Date: _____
Chair

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PAYMENT SCHEDULES

FEBRUARY 2021						
PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
DD	03/02/2021	Information Commissioners Office	35.00	35.00	0.00	Data Protection Fee 04/02/21 - 03/02/22
DD	10/02/2021	EE	22.36	18.63	3.73	Mobile phone inv V01840373295
DD	17/02/2021	Public Works Loan Board	1236.51	1236.51	0.00	2nd half yearly payment
PAYPAL						
35S64175AP817061A	02/02/2021	Fasthosts Internet Ltd	12.00	10.00	2.00	Monthly fee Web Hosting inv 59941905
	02/02/2021	Zoom Video Communications Ltd	14.39	11.99	2.40	Monthly fee 02/02/21 - 01/03/21 inv INV
7WH89262852760933	01/02/2021	Viking Payments	10.79	8.99	1.80	Stationery inv 832941
7WH89262852760933	01/02/2021	Viking Payments	83.99	69.99	14.00	Stationery inv 877841
69M61574J4724812E	01/02/2021	Viking Payments	10.79	8.99	1.80	Stationery inv 832942
69M61574J4724812E	01/02/2021	Viking Payments	83.99	69.99	14.00	Stationery inv 877842
87850702BK147044K	05/02/2021	Shopfitting Warehouse	65.64	54.70	10.94	Leaflet holders inv 362913
5A682572H29710449	16/02/2021	Toolstation	27.15	22.63	4.53	Hazard tape and signs inv QWW590178430
CHEQUES						
Cheque no						
2485	23/02/2021	Pauline Collins	1274.02	1274.02	0.00	Salary - February 2021
2486	23/02/2021	SSALC	36.00	30.00	6.00	Cllr Training inv 14633
2487	23/02/2021	Wicksteed Leisure Ltd	473.52	394.60	78.92	Repairs to swings inv 812799
2488	23/02/2021	SSALC	36.00	30.00	6.00	Cllr Training inv 14655
2489	23/02/2021	SSALC	36.00	30.00	6.00	Year end training inv 14677
TOTAL			3458.15	3306.04	152.12	

MARCH 2021						
PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
DD		EE	22.36	18.63	3.73	Mobile phone inv 01850197457
PAYPAL						
4FS14780SL594892W	02/03/2021	Fasthosts Internet Ltd	12.00	10.00	2.00	Monthly fee Web Hosting inv 60370496
9ND77443P83561923	02/03/2021	Zoom Video Communications Ltd	14.39	11.99	2.40	Monthly fee 02/03/21 - 01/04/21 inv INV72088208
5P0843687K319462Y	26/02/2021	Viking Payments	44.66	37.22	7.44	Stationery inv 981124
O-46E50049GP3788419	26/02/2021	Currys DSG Retail Ltd	14.99	12.49	2.50	Internet security inv 361276
5SU61942CN1765437	01/03/2021	Viking Payments	37.16	30.97	6.19	Stationery inv 991736
4HF22683V4287331T	15/03/2021	Easy Goods UK	2.49	2.49	0.00	Envelopes 21-06737-46937
CHEQUES						

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Cheque no						
2490	23/03/2021	Pauline Collins	*****	*****	0.00	Salary - March 2021
2491	23/03/2021	HMRC	832.58	832.58	0.00	Tax and NI 06/01/21 - 05/04/21
2492	23/03/2021	SSALC	36.00	30.00	6.00	Clr training inv 14712
2493	23/03/2021	AB Fire & Security	67.20	56.00	11.20	CCTV Feb 2021 inv 345931
2494	23/03/2021	SSALC	36.00	30.00	6.00	Clr training inv 14749
2495	23/03/2021	PJC Consultancy Ltd	744.00	620.00	124.00	Knowle Wd tree survey inv 8310
2496	23/03/2021	The Acorn Workshop	1668.00	1390.00	278.00	Noticeboard Waites Lane inv 1812
2497	23/03/2021	AB Fire & Security	67.20	56.00	11.20	CCTV Mar 2021 inv 346431
2498	23/03/2021	The Acorn Workshop	1368.00	1140.00	228.00	Noticeboard Wood Field inv 1811
2499	23/03/2021	Autela Payroll Services Ltd	73.92	61.60	12.32	Payroll Dec 20 - Mar 21 inv 5520
2500	23/03/2021	Fairlight Village Hall	500.00	500.00	0.00	Grant 2020/21 for new kitchen (approved May 2020)
2501	23/03/2021	Pauline Collins	201.90	168.50	33.40	Postage/Play Area chippings
TOTAL			7050.38	6316.00	734.38	

GRANTS 2021/22

ORGANISATION	AMOUNT REQUESTED 2021/22	REASON FOR REQUEST	GRANTS PANEL SUGGESTION	PAID	PAID	PAID	PAID	PAID
				2020/21	2019/20	2018/19	2017/18	2016/17
GRANTS								
Activate	0.00			800.00	500.00	300.00	500.00	300.00
Activate 20th Anniversary	0.00			0.00	0.00	200.00	0.00	0.00
Fairfest	0.00			0.00	0.00	250.00	0.00	250.00
Fairlight History Group	300.00	Oral history training and equipment	300.00	150.00	250.00	0.00	0.00	0.00
Fairlight Playgroup/nursery	1000.00	Equipment	1000.00	1000.00	1000.00	1000.00	500.00	450.00
Fairlight Open Gardens	0.00			0.00	250.00	250.00	50.00	50.00
Fairlight Village Hall	1000.00	General upkeep of the halls	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00
Knowle Wood Volunteers	0.00			0.00	500.00	0.00	0.00	0.00
MOPPS	1750.00	Continued Friday lunch group	1000.00	1000.00	1750.00	1700.00	1000.00	1000.00
Rural Rother Trust	0.00			0.00	0.00	0.00	0.00	100.00
St Andrews Church graveyard	1800.00	Maintenance of church yard	1000.00	900.00	1800.00	1800.00	1800.00	1800.00
Village website (J O'Reilly)	190.93	To maintain fairlight village website	190.93	193.01	158.78	125.02	113.00	0.00
Fairlight Hall Riding for the Disabled	0.00			0.00	300.00	250.00	0.00	0.00
Fairlight Community Library	0.00			0.00	0.00	200.00	0.00	0.00
Fairlight Community Hub	0.00			0.00	0.00	250.00	0.00	0.00
Fairlight Gardening Club	0.00			135.00	150.00	0.00	0.00	0.00
Strandliners	200.00	Beach clean up and survey	200.00	0.00	0.00	0.00	0.00	0.00
The Archive and Resources Centre	0.00			500.00	0.00	0.00	0.00	0.00
Pett Womens Institute	250.00		0.00	0.00	0.00	0.00	0.00	0.00
Sub Total	6490.93		4690.93	5678.01	7658.78	7325.02	4963.00	4950.00
DONATIONS								
Brighter Fairlight	75.00	Christmas light competition	75.00	75.00	75.00	75.00	140.00	0.00
East Sussex Ass for the Blind	0.00			0.00	0.00	0.00	50.00	50.00
John Lutman Award	150.00	Annual award	150.00	150.00	150.00	150.00	150.00	150.00
Sussex Air Ambulance	0.00			0.00	0.00	0.00	50.00	50.00
Victim Support	50.00	Donation	50.00	50.00	50.00	50.00	50.00	50.00
Help the Heroes	0.00			0.00	0.00	250.00	0.00	0.00
Royal British Legion	0.00			100.00	0.00	250.00	0.00	0.00
Assocaitaions of Carers	0.00			0.00	0.00	0.00	0.00	0.00
Pett Level Rescue Boat	250.00	Continue to refurbish new launch	250.00	500.00	250.00	250.00	300.00	0.00
Rye Harbour Nature Reserve	0.00			0.00	0.00	0.00	0.00	0.00
Village survey prize	0.00			0.00	50.00	0.00	0.00	0.00
Sub Total	525.00		525.00	875.00	575.00	1025.00	740.00	300.00
TOTAL PAID	7015.93		5215.93	6553.01	8233.78	8350.02	5703.00	5250.00
Amount in under/over budget	1459.07		3259.07					